

# College & Career Ready Assessment (CCRA)

## Frequently Asked Questions – *Updated!*

### ACT

#### **How do students register for ACT In-School Day assessment?**

See the 2015-16 ACT In-School Planning Checklists for detailed information.

#### **Do students need to bring a photo ID on test day for ACT In-School?**

No, a photo ID is not required for ACT In-School testing as long as a faculty member personally recognizes the student. The student can present the ACT Examinee Identification Letter with photo if they do not have a current official photo ID.

#### **If a school receives extra test materials, are there restrictions for their use?**

Each school will receive extra test materials (approx. 10% overage). The extra test materials may be used to test “standby students” or replace defective test materials.

#### **What are the test administration times and are students allowed any breaks or lunch during the test administration?**

Students will have 3 hours to take the ACT (plus 40 minutes if students are taking the ACT Plus Writing), not including breaks and check-in time. Students are given short breaks and instructed about where they can eat a snack.

#### **What about lunch during SAT School Day & ACT In-School?**

For standard time testing students are not allowed a lunch break; however, short breaks are allotted throughout the test administration. No one, including staff, may eat or drink near the tests. During the extended break, students may consume snacks or drinks in the designated eating area. This may be in the testing room, if school policy allows. Students with a medical condition which requires more frequent snacks need to apply for that accommodation.

#### **Are National Test Day (Saturday) testing rules and regulations the same as In-School testing procedures?**

Yes. ACT asks Test Center Supervisors to review training materials each year and that they have all staff involved with ACT testing or WorkKeys review the training materials as well. ACT will be providing all training manuals to Test Center Coordinators the first week in October. ACT will email each District Test Coordinator with information on test center establishment (role of Testing Coordinator, school establishment, and the deadline to submit Establishment). Links to the website training manuals will also be provided.

#### **What is the process for students to register for the February 7 ACT National Test Day?**

See the 2015-16 ACT National Test Day Planning Checklist for detailed information.

**Does an ACT voucher document have detailed registration instructions (webpage address, etc.) on it for students to follow?**

Yes. The ACT Voucher for National Test Day will be similar to a gift certificate. The student will register online, or with a paper packet, and enter the code for the payment option.

*Note: The ACT Voucher for National Test Day can only be used for Feb. 7. If students register with the ACT Voucher it is their one paid administration regardless of whether they take the test or are absent.*

**Are accommodations allowed for the ACT?**

Yes, ACT –approved accommodations result in ACT scores that are fully reportable to colleges, scholarship agencies, and other entities in addition to being used for state and district testing purposes. Only examinees with professionally diagnosed and documented disabilities and who receive accommodations in school should apply for ACT-approved accommodations. Examples of accommodations that may be requested include extended time, alternate test formats, stop-the-clock breaks, and authorization to test over multiple days. Requests will be reviewed by ACT staff, and if appropriate, by other expert disability consultants, to ensure they meet ACT’s established legibility criteria and include the same supporting documentation required for approving all other ACT accommodations requests.

The school’s appointed Test Coordinator coordinates submitting individual requests for test accommodations to ACT.

For more information and how to apply for accommodations for students choosing to take the ACT visit: <http://www.actstudent.org/regist/disab/>.

**Please note: It can take up to 7 weeks for accommodations to be approved by the ACT.**

**What are the state-allowed accommodations for the ACT?**

State-allowed accommodations result in ACT scores used only for state testing purposes. English language learners who do not have a disability but receive accommodations in school should request state-allowed accommodations. The results earned are not college reportable. The school’s appointed Test Coordinator can submit one group request for state-allowed accommodation materials to ACT.

**What are the rules regarding relatives being involved in ACT test administration?**

ACT has specific guidelines and restrictions that limit the involvement of family members in test administration and they can be found in the test administration manual.

**Correspondence Schools Frequently Asked Questions**

**If a correspondence school student wants to take the ACT and the local brick and mortar school is only offering its students the SAT, what is EED’s guidance?**

There are both in- school options and National Test day options. With guidance from the District Test Coordinator of the school district, the student could go to another location for the test of their choice. Correspondence schools will need to have an agreement with the local brick and mortar school if the student will be taking an in-school test.

Note: Students can register for non-school district sites, such as UAF or UAA, for college assessments on National Testing days (Saturday National Test sites are available at <http://sat.collegeboard.org/register/test-center-code-search> and <http://www.actstudent.org/regist/centers/>).